

NOTICE TO USERS OF BHWRP'S WEBSITE AND SERVICES

The purpose of this policy (the "Privacy Policy") is to set out the principles governing our use of personal information that we may obtain about you. By using the site, or by registering as a user of the services that we provide, you agree to this use. We ask you to read this policy carefully. Any dispute which may arise over privacy will be subject to this policy and the data protection notice (if any) incorporated into this site.

We respect your right to the privacy of the personal information you provide us on our site. We may change our Privacy Policy from time to time. We therefore ask you to check it occasionally to ensure that you are aware of the most recent version that will apply each time you access this site.

For your convenience, this site contains links to a number of other websites, both inside and outside of BHWRP's sphere of influence and control. The policies and procedures described here do not apply to those sites; we suggest contacting those sites directly for information on their data collection and distribution policies.

PERSONAL INFORMATION COLLECTION AND USE

BHWRP will only collect personal data, such as your name, email address, click-through activity and any other personal information you voluntarily submitted to us through this site. Our affiliate partners and companies we work with either in a voluntary or contractual capacity will use this information to comply with your request for information or as otherwise disclosed to you when you submit your information.

To that end and unless you designate otherwise or is otherwise stated in this Privacy Policy or at the time information is collected, any personal information you provide to the site will be known only to two parties: you and Brighton & Hove Wood Recycling Project (BHWRP).

We do not share this information with outside parties except to the extent it deems necessary to complete your request or at your express demand.

We use return email addresses to answer the emails we receive. Such addresses are not used for any other purpose and are not shared with outside parties. Information you submit on our site will not be shared with outside parties unless you fill out the registration form.

We may refer to that information to better understand your needs and how we can improve our services. We may use that information to contact you. We will not transfer the personal information you provide at this site to any third party unless otherwise disclosed to you.

Finally, we will not otherwise use or disclose your personal information without your consent except (i) as described in this policy, or (ii) as required by law, court order or as requested by other government or law enforcement authority.

BHWRP will hold your information for as long as you have a relationship with us

NON-PERSONAL INFORMATION COLLECTION AND USE

In common with many commercial organisations we monitor the use of this site by collecting aggregate information. We may automatically collect non-personal information about you such as the type of internet browsers you use, the pages you visit or the website which directed you to our site. You cannot be identified from this information and it is used only to assist us in providing an effective service on this site.

USE OF COOKIES

We receive and record information from your browser when you use the site and use cookies to collect this information. Cookies are small removable data files that are stored by your web browser on your computer's hard drive. These allow you to carry information across our site without having to re-enter it; it also enables us to analyse web traffic and improve our online services. They cannot be used to identify you. You may set your web browser to notify you of cookie placement requests or to decline cookies completely. You can delete the files that contain cookies.

EXTERNAL LINKS

Although this website only looks to include quality, safe and relevant external links, users are advised to adopt a policy of caution before clicking any external web links mentioned throughout this website. External links are clickable text/banner/image links to other websites. The owners of this website cannot guarantee or verify the contents of any externally linked website despite their best efforts. Users should therefore note they click on external links at their own risk and this website and its owners cannot be held liable for any damages or implications caused by visiting any external links mentioned.

ADVERTS AND SPONSORED LINKS

On occasion, this website may contain sponsored links and adverts. These will typically be served through its advertising partners, many of whom have detailed privacy policies relating directly to the adverts they serve. Clicking on any such adverts will send the user to the advertiser's website through a referral program which may use cookies and will track the number of referrals sent from this website. This may include the use of cookies which may in turn be saved to the user's computer's hard drive. Users should therefore note they click on sponsored external links at their own risk and this website and its owners cannot be held liable for any damages or implications caused by visiting any external links mentioned.

SOCIAL MEDIA PLATFORMS

Communication, engagement and actions taken through external social media platforms that this website and its owners participate on are subject to their custom terms and conditions as well as the privacy policies held with each social media platform respectively.

Users are advised to use social media platforms wisely and communicate/engage upon them with due care and caution in regard to their own privacy and personal details. Neither this website nor its owners will ever ask for personal or sensitive information through social media platforms and encourage users wishing to discuss sensitive details to contact them through primary communication channels such as by telephone or email.

This website may use social sharing buttons which help share web content directly from web pages to the social media platform in question. Users are advised before using such social sharing buttons that they do so at their own discretion and note that the social media platform may track and save your request to share a web page respectively through your social media platform account.

SHORTENED LINKS IN SOCIAL MEDIA

This website and its owners through their social media platform accounts may share web links to relevant web pages. By default, some social media platforms shorten lengthy urls. Users are advised to take caution and good judgement before clicking any shortened urls published on social media platforms by this website and its owners. Despite the best efforts to ensure only genuine urls are published, many social media platforms are prone to spam and hacking and therefore this website and its owners cannot be held liable for any damages or implications caused by visiting any shortened links.

SECURITY OF YOUR PERSONAL DATA

We are using technologies and policies with the objective of protecting your information from unauthorised access and improper use and will update these measures as appropriate and as new technologies become available. Regardless of these efforts, we cannot fully guarantee the security or confidentiality of the information you provide to us.

ACCURACY OF PERSONAL INFORMATION

BHWRP makes reasonable efforts to keep personal information in its possession or control, which is used on an ongoing basis, accurate, complete, current and relevant, based on the most recent information provided to us. It is the responsibility of each individual to ensure that the personal information relating to them is accurate, complete and current. The views and opinions expressed on the site are not necessarily those of BHWRP, or any of its members, associates or companies with which it is conducting business. The information contained in this site is taken from sources believed to be reliable, but its accuracy cannot be guaranteed.

HOW YOU CAN ACCESS YOUR PERSONAL INFORMATION

You are able to access all personal organisation held on you by BHWRP by requesting this from the organisation by writing to us on info@woodrecycling.org.uk . We will return all information to you in line with legislative requirements in timeframes set down by law.

This site is copyrighted by Brighton & Hove Wood Recycling Project © 2020, all rights reserved.

Date Originally Agreed: February 2022

Next Review: September 2023

Signature:

A handwritten signature in black ink, appearing to read 'Pete West', with a stylized flourish at the end.

Agreed by Trustee Board and Signed on their behalf by Pete West, Chair of Trustees, February 2022

Written by Rik Child, Advisor to the Board, Date: 10th February 2022